

Course Description—BZ 101

The Autodesk® Buzzsaw® Standard **BZ 101** course covers many of the features in Buzzsaw that are included in the standard application. A separate application, Autodesk® Buzzsaw® Professional, includes business processes features, which are covered in BZ 201.

Objective

The objective of this course is to provide instruction on administration and use of Buzzsaw Standard.

Upon completion of the course, attendees will be able to

- Administer the Buzzsaw site
- Add users
- Assign permissions
- Create projects and folders
- Create groups
- Create site and project information pages
- View and mark up files
- Edit and update files

Why attend?

The Buzzsaw Standard course provides a solid foundation for individuals who administer and use the application. Trial and error is not a productive means to learn. Get up to speed faster and maximize the value of your investment by making project teams more productive.

Who should attend?

Anyone who will serve as the site administrator or use the application should attend.

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The agenda for the one-day course is as follows:

Day One	Topics
8:30–8:45 a.m.	Introductions and Course Overview
8:45–9:30 a.m.	Site Administration
9:30–10:00 a.m.	Adding Users and Assigning Permissions
10:00–10:15 a.m.	Break
10:15–10:30 a.m.	Creating Groups
10:30–10:45 a.m.	Creating Projects and Folders
10:45 a.m.–12:00 p.m.	Setting up Site and Project Information Pages
12:00–1:00 p.m.	Lunch
1:00–2:00 p.m.	Viewing and Marking up Files
2:00–2:15 p.m.	Editing and Updating Files
2:15–2:30 p.m.	Break
2:30–4:30 p.m.	Structured Practice Session

Price

The cost of the one-day Buzzsaw Standard course (BZ 101) is \$395 per person. Cost does not include attendee travel expenses (meals, lodging, transportation, and so forth).

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